



SOUTHERN CROSS
INSTITUTE

2026

Student PROSPECTUS



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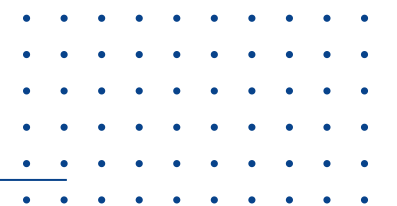
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ACKNOWLEDGEMENT OF COUNTRY



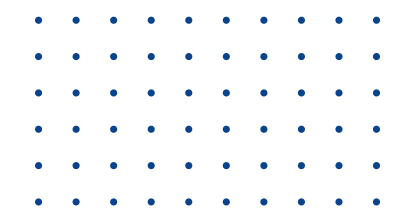
SOUTHERN CROSS
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STUDENT PROSPECTUS

Southern Cross Institute (SCI) acknowledges the Traditional Custodians and the enduring custodianship and law of the Country on which our Parramatta campuses stand. We pay our respects to the Darug people, the Traditional Custodians of this land, and honour their deep and ongoing connection to Country, culture, community and knowledge systems that have existed for tens of thousands of years.

We respectfully acknowledge their Ancestors and Elders, past and present, and extend that respect to all Aboriginal and Torres Strait Islander peoples. SCI recognises the significant contributions that Aboriginal and Torres Strait Islander peoples have made, and continue to make, to Australian society, education, culture and community life.

As a higher education institution, SCI values the diversity, perspectives and knowledge of Aboriginal and Torres Strait Islander peoples and is committed to fostering an inclusive, respectful and culturally safe learning and working environment for all members of its community.





Professor Brian English

Chair of the Governing Council

WELCOME TO SOUTHERN CROSS INSTITUTE (SCI)!

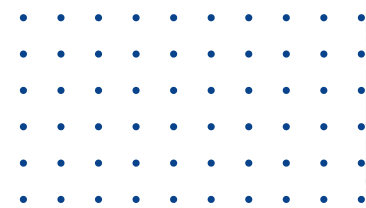
A very warm welcome to SCI. We are a dynamic institute offering innovative and exciting courses delivered by enthusiastic, dedicated and highly qualified staff.

Education is one the most valuable investments we can make in our future success and in the wellbeing of society. Proper education is much more than just information transfer. It provides us with skills in thinking, reasoning, analysing and evaluating ideas, policies, processes and actions.

It also teaches us the basic skills necessary for our professional lives after graduation. Such education occurs best when there is personal contact with highly qualified and engaged staff, in company with fellow students and access to relevant experiences.

As an SCI graduate, you will emerge as a competent and confident practitioner in your chosen profession, committed to continued learning throughout your career.

Very best wishes for your studies with us.





IMPORTANT INFORMATION



2026
STUDENT PROSPECTUS

Southern Cross Institute (SCI) is committed to providing current, accurate and accessible information to assist prospective students in making informed decisions about their study options.

This *Student Prospectus* provides an overview of SCI, including information about our courses, admission requirements, student support services, learning environment and campus facilities. It is intended as a guide for prospective students and should be read in conjunction with information available on the SCI website.

While every effort is made to ensure the accuracy of the information contained in this Prospectus at the time of publication, SCI reserves the right to amend courses, fees, entry requirements, policies, procedures, services and other information where necessary. The most current information is available on the SCI website.

Prospective students are encouraged to contact the Student Support team if they require further information or assistance regarding course selection, admissions or available student support services.



At SCl, You Matter



Choosing where to study is one of the most important decisions you will make, and at SCl, your success is at the centre of everything we do.

We are committed to providing a supportive, inclusive and engaging learning environment that promotes academic success, professional development and lifelong learning.

At SCl, you will benefit from:

- A welcoming and student-centred learning community;
- Contemporary, industry-informed education delivered by qualified and experienced academic staff;
- Academic, learning and personal support services throughout your student journey;
- Access to library resources, learning technologies and academic support programs;
- Opportunities to develop professional, communication and lifelong learning skills;
- A learning environment that supports your participation, progression and success.

From orientation through to graduation, SCl is committed to supporting you to achieve your academic goals, realise your potential and prepare for a successful future in a dynamic and interconnected world.



SOUTHERN CROSS
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Discover SCI





WHO WE ARE

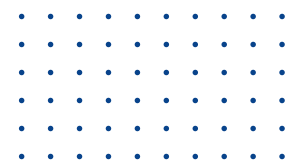


At **Southern Cross Institute (SCI)**, we believe in nurturing a learning environment that encourages individual growth and fosters a deep sense of engagement.

We are committed to providing dedicated student support and guidance to individual students on their educational journey.

Our curriculum is designed to meet the evolving demands of contemporary professional practice.

By combining academic excellence with personalised support, SCI is committed to creating student-centred learning experiences that empower students to succeed, lead and make meaningful contributions in an increasingly interconnected world.





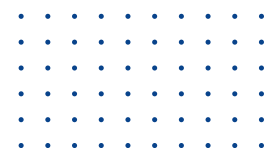
OUR VISION & MISSION

Vision

Southern Cross Institute (SCI) will be an internationally recognised innovative institution providing contemporary education in specialised courses with applied learning in professional business services.

Mission

To provide quality education to support our students' employment and the growth of the industries and communities that we work within and represent.



OUR GOALS

- 1 Broaden higher education attainment and generate social impact that makes a positive difference to communities.
- 2 Demonstrate leadership and innovation in the quality of the student learning experience.
- 3 Become a provider of choice established through the performance of graduates who excel in the workplace and develop as leaders.
- 4 Embrace the diverse needs and talents of our students and deliver on our commitments to the communities we serve.



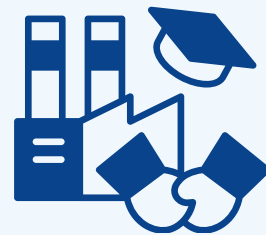


WHY CHOOSE SCI?



Quality Higher Education

SCI is committed to providing quality higher education that is accessible and supports student success.



Industry-Relevant Learning

Our courses are designed to develop practical knowledge and skills aligned with contemporary professional practice.



Modern Learning Facilities

Access contemporary classrooms, computer laboratories, library resources and collaborative learning spaces designed to support your studies.



Convenient Campus Locations

Our campuses are conveniently located near public transport, shopping centres, community facilities and essential student services.



Experienced Academic Staff

Learn from qualified and experienced academic staff who are committed to supporting your academic and professional development.



Student Support

From orientation through to graduation, our academic and student support teams are here to support your participation, progression and success.

Fitzwilliam Campus

Macquarie Campus



STUDY AT SCI

SCI is committed to providing a supportive, inclusive and engaging learning environment that empowers students to achieve academic success, develop professionally and embrace lifelong learning.

Conveniently located in the heart of Parramatta, our campuses are within walking distance of major public transport services, community facilities and educational resources, providing students with easy access to everything they need for a successful study experience.

SCI offers a range of contemporary and industry-informed higher education courses, including:

Undergraduate Course

Bachelor of Business

- Accounting
- Hospitality Management
- Information Systems
- Human Services Management

Postgraduate Courses

- Graduate Diploma of Information and Communications Technology (GDICT)
- Master of Information and Communications Technology (MICT)

At SCI, students learn from qualified and experienced academic staff through engaging lectures, tutorials and practical learning activities. Students also benefit from a comprehensive orientation program, academic and learning support services, library resources, modern learning facilities and access to a wide range of digital learning technologies designed to support success throughout their studies.



SCI operates from two conveniently located campuses in the heart of Parramatta, one of Sydney's fastest-growing education, business and cultural centres.

Fitzwilliam Campus | Level 2, 1–3 Fitzwilliam Street, Parramatta NSW 2150

Located opposite Parramatta Train Station and adjacent to Westfield Parramatta, the Fitzwilliam Campus provides students with convenient access to public transport, retail precincts, community facilities and educational resources. The campus is also close to Parramatta Square, the City of Parramatta Library, cafés, parks and a range of student support services.

Macquarie Campus | Level 6, 31–39 Macquarie Street, Parramatta NSW 2150

Situated in the Parramatta CBD, the Macquarie Campus is within walking distance of Parramatta Train Station, major bus services and key community facilities. Students benefit from easy access to learning resources, shopping centres, cafés, public spaces and a wide range of services that support both study and student life.

Both campuses provide a welcoming learning environment with access to modern classrooms, computer laboratories, library resources and collaborative study spaces designed to support student success.



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Our Courses



SCI COURSES

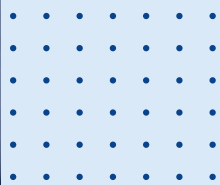
Undergraduate Course

Bachelor of Business

- Accounting
- Hospitality Management
- Human Services Management
- Information Systems

Postgraduate Courses

- Graduate Diploma of Information and Communications Technology (GDICT)
- Master of Information and Communications Technology (MICT)





BACHELOR OF BUSINESS

The *Bachelor of Business* provides students with a strong foundation in contemporary business knowledge and professional practice. Students develop analytical, communication and problem-solving skills while gaining specialised expertise through one of four majors: *Accounting*, *Hospitality Management*, *Information Systems* and *Human Services Management*.

Accounting

Develop knowledge of accounting principles and practices, supported by studies in finance, economics, law and management. The major prepares students to contribute to financial decision-making, organisational planning and business operations across a range of industries.

Information Systems

Combine business and technology to develop solutions that support organisational performance. Students gain knowledge and technical skills in information systems, problem-solving, communication and teamwork for contemporary business environments.

Hospitality Management

Develop an understanding of hospitality operations, management principles and industry practices. The major prepares students for professional roles across hospitality, tourism and service industries in Australia and internationally.

Human Services Management

Gain knowledge of human service delivery, management practices and community engagement. Students develop the skills to work with diverse communities and contribute to organisations across the government, non-government and community sectors.



UNDERGRADUATE COURSES

Graduate Attributes

The graduates of Southern Cross Institute (SCI) will have the following attributes at AQF Level 7:

- 1 Be effective communicators in the face to face and technologised contexts;
- 2 Be broadly knowledgeable in the theoretical and conceptual fields of business with in- depth knowledge of their sub-discipline;
- 3 Be able to professionally apply theoretical, conceptual and procedural knowledge to analyse and solve complex problems in business environments;
- 4 Be self-directed, critical thinkers able to liaise, cooperate and work effectively and supportively with others;
- 5 Be culturally adept and promote inclusivity and equity for all members of their local, regional and international communities;
- 6 Synthesise, analyse and use the information to support ethical, evidence-based decision making and lifelong learning.

UNDERGRADUATE COURSES - BACHELOR OF BUSINESS

Course Aim

The *SCI Bachelor of Business* aims to develop graduates with broad and in-depth specialist knowledge of the discipline of business as it is conducted in diverse and dynamic contexts. Graduates will demonstrate conceptual, theoretical and procedural knowledge as well as the generic and specialist skills necessary to apply this knowledge to specific industry contexts of *Accounting, Information Systems, Hospitality Management and Human Services Management*. SCI aims to produce graduates in demand by industry due to their skills and abilities in analysis, problem-solving, strategising and evaluation of business decisions in terms of sustainable and ethical business practice.

Industry Needs

The Australian Government *Department of Jobs and Small Businesses* predicts in their report - *Australian Jobs 2019* - strong industry demand for business degree graduates from a wide range of sectors. The *Bachelor of Business* graduates will be qualified to pursue a range of exciting career opportunities in Australia and overseas. Those opportunities would include business planning and management, IT/IS management, marketing, market research, business analysis, e-commerce, human services management, and many others.

The proposed *Bachelor of Business* course with majors in *Accounting, Hospitality Management, Information Systems and Human Services Management* at SCI will provide students with learning opportunities across an extensive range of unit areas. *SCI Bachelor of Business* graduates will be able to work virtually from almost anywhere in the world. This degree is aimed at preparing students for junior to senior-level management and leadership positions with intellectual, analytical, organisational and interpersonal skills. SCI's strong industry links, workplace learning opportunities and industry-experienced lecturers will also help students to be work-ready when they graduate.

COURSE RULES, STRUCTURE AND DELIVERY

The *Bachelor of Business* is designed as a three (3) year course on a full-time basis, which may be undertaken in part-time mode (only applicable to Australian domestic students). Students will be required to complete a total of 240 credit points (equivalent to 24 units), consisting of:

- 24 units;
- 10 credit points (cps) per unit;
- 240 credit points to complete the *Bachelor of Business* course;
- 8 first-year common core units;
- 10–11 specialisation/major units;
- 5–6 elective units.

- 3 years full-time face-to-face classroom-based teaching delivered over 6 semesters.
- No work-based training involved.
- Each semester is of 16-weeks duration (6-weeks delivery + 1-week semesterbreak + 6-weeks delivery + 1-week studybreak + 2-weeksexam period).
- Each unit will include 4 contact hours per week, divided into lecture and tutorial components (2 hours lecture + 2 hours tutorial).
- For each contact hour, 1½ hours of independent study is expected from students for every face-to-face hour (4 + 6 = 10 hours workload per unit per week).
- Full-time studentworkload: 4 units × 10 hours per unit = 40 hours per week.

Note: As per the ESOS Act visa condition 8202, student visa holders must undertake study on a full-time basis and maintain full-time study.

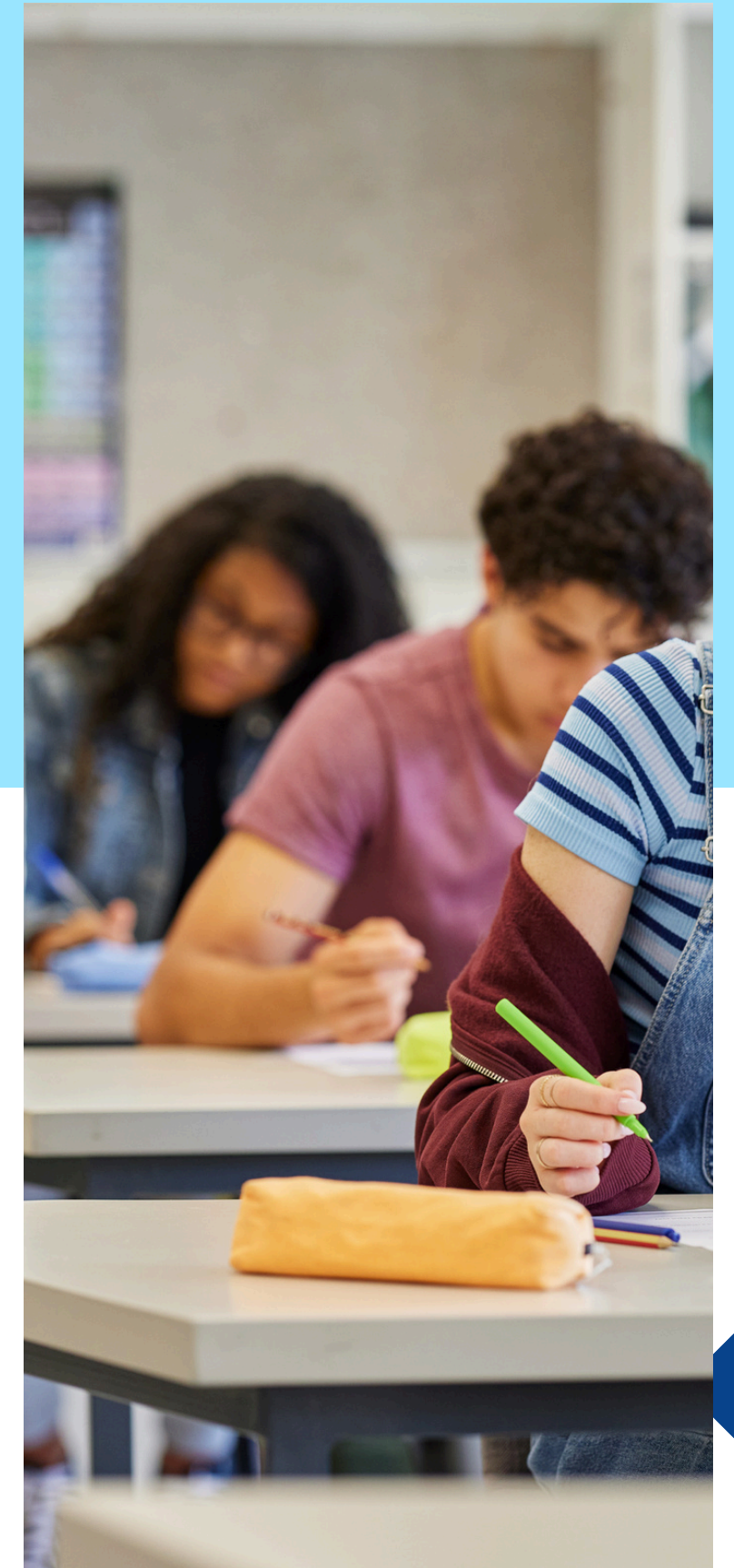


COURSE ASSESSMENT

At SCI studies will encompass practical and professionally focused learning, so assessment types will vary. For detailed information, please refer to [Assessment Policy and Procedure](#).

Assessments include but not limited to:

- Reports, project documentation, case studies and presentations;
- Essays and assignments;
- Quizzes, class tests and examinations;
- Team-based projects;
- Participation in class.

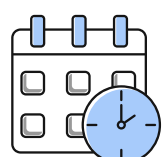


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BACHELOR OF BUSINESS

ACCOUNTING MAJOR

The SCI Bachelor of Business with Accounting major provides students with a broad understanding of the accounting theory and practices at AQF Level 7. Graduates of accounting need the knowledge and skills to guide and inform business decisions that comply with regulatory standards and achieve ethical and sustainable outcomes for all stakeholders. Accounting knowledge and skills underscore the strategic and operational decisions in all business contexts and can, therefore, be described as the essential ‘language of business’. SCI students majoring in accounting will have broad understanding of the concepts and practices of accounting, supported by related areas in finance, law, economics, marketing, information systems, management and statistics. The major focuses on preparing students for accounting careers in contemporary business environment, specifically preparing students for management roles in the accounting industry. The major aims to equip students with decision-making and critical analysis skills required in a professional accountancy practice, as well as a variety of functional areas within business. Graduates of this major are expected to be competent, knowledgeable and have the ability to coordinate and manage a number of organisational types including for-profits, non-profits, public, private, domestic and multinational in domestic or international environments.



Intakes

February / July / December



Campus Locations

Level 2, 1-3 Fitzwilliam Street, PARRAMATTA NSW 2150
Level 6, 31-39 Macquarie Street, PARRAMATTA NSW 2150

Duration	<ul style="list-style-type: none"> • Full Time (Standard) – 3 years over 6 semesters • Part-time mode (only applicable to domestic student)
Mode of Delivery	Face-to-face
Admission Requirements	<p>Learn More</p> <p>Find the information domestic, international, mature-age, and alternative-entry applicants.</p>
Course Structure	<ul style="list-style-type: none"> • 24 units; 10 credit points(cps) per unit • 240 credit points to complete the Bachelor of Business course • 8 first-year common core units • 10 - 11 specialisation/major units • 5 - 6 elective units
Contact Hours Per Unit	<ul style="list-style-type: none"> • No work-based training involved • 2 hours lecture + 2 hours tutorial + 6 hours independent study = 10 hours workload per unit • 6-weeks delivery + 1-week semester break + 6-weeks delivery + 1-week study break + 2-weeks exam period
Course Progression and Attendance	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>
Fees and Charges	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>

111606B

BACHELOR OF BUSINESS ACCOUNTING MAJOR

Proposed Unit Sequence

	COM100 Business Communication	ACC100 Accounting for Business	ECO100 Business Economics	ITB100 Information Technology in Business	MKT100 Principles of Marketing	MGT100 Principles of Management	LAW100 Business Law	BUS100 Business Statistics
Year 1								
Year 2		Elective		Elective				Elective
Year 3				Elective				Elective

Students are required to complete all of the units listed below to fulfil the requirements of Bachelor of Business with Accounting major.

Unit Name	Prerequisites Unit/ Corequisites Unit
ACC201 Management Accounting	ACC100 Accounting for Business
ACC202 Financial Accounting	ACC100 Accounting for Business
ACC203 Corporate Accounting	ACC202 Financial Accounting
ACC301 Auditing and Assurance	ACC203 Corporate Accounting
ACC302 Management Control Systems	ACC201 Management Accounting
ACC303 Accounting Information Systems	ITB100 Information Technology in Business ACC201 Management Accounting ACC202 Financial Accounting
ACC304 Taxation Law	ACC100 Accounting for Business LAW100 Business Law
ACC305 Accounting Theory	ACC203 Corporate Accounting
BSE201 Corporate Governance, Ethics and Professionalism	MGT100 Principles of Management LAW100 Business Law
FIN201 Business Finance	ACC100 Accounting for Business ECO100 Business Economics
BUS301 Business Capstone	This unit can only be undertaken by the students in the final year of the studies or after having completed at least two third of the course credits.



Student Important Dates

[Click](#) to access key dates that support your study journey.

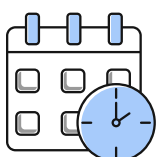
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BACHELOR OF BUSINESS

HOSPITALITY MANAGEMENT MAJOR

Bachelor of Business with Hospitality Management major is designed to give students a comprehensive basis for a management career in the hospitality industry. This major is aimed at providing learners with a thorough understanding of hospitality and business management, principles and relevant industry skills. This major of study will endow students with strong, real-life problem-solving capabilities, the ability to anticipate change and a commitment to lifelong personal development. This major prepares students for a professional career in the global hospitality industry.

Bachelor of Business with Hospitality Management major students are expected to gain the knowledge, attributes, skills, and experience of higher-level hospitality concepts and operations. They will study critical business and management units allowing them to enter the fast-changing global hospitality industry with confidence. Upon successful completion of this major, graduates could start a career in a five-star international hotel, a resort, a high-end restaurant or at a major tourist destination.



Intakes

February / July / December



Campus Locations

Level 2, 1-3 Fitzwilliam Street, PARRAMATTA NSW 2150
Level 6, 31-39 Macquarie Street, PARRAMATTA NSW 2150

Duration	<ul style="list-style-type: none"> • Full Time (Standard) – 3 years over 6 semesters • Part-time mode (only applicable to domestic student)
Mode of Delivery	Face-to-face
Admission Requirements	<p>Learn More</p> <p>Find the information domestic, international, mature-age, and alternative-entry applicants.</p>
Course Structure	<ul style="list-style-type: none"> • 24 units; 10 credit points(cps) per unit • 240 credit points to complete the <i>Bachelor of Business</i> course • 8 first-year common core units • 10 - 11 specialisation/major units • 5 - 6 elective units
Contact Hours Per Unit	<ul style="list-style-type: none"> • No work-based training involved • 2 hours lecture + 2 hours tutorial + 6 hours independent study = 10 hours workload per unit • 6-weeks delivery + 1-week semester break + 6-weeks delivery + 1-week study break + 2-weeks exam period
Course Progression and Attendance	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>
Fees and Charges	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>

111606B

BACHELOR OF BUSINESS HOSPITALITY MANAGEMENT MAJOR

Proposed Unit Sequence

	COM100 Business Communication	ACCI00 Accounting for Business	ECO100 Business Economics	ITBI00 Information Technology in Business	MKT100 Principles of Marketing	MGT100 Principles of Management	LAW100 Business Law	BUS100 Business Statistics
Year 1								
Year 2		Elective		Elective		Elective		
Year 3			Elective	Elective				

Students are required to complete all of the units listed below to fulfil the requirements of Bachelor of Business with Accounting major.

Unit Name	Prerequisites Unit/ Corequisites Unit
HRM201 Human Resources Management	MGT100 Principles of Management
HOS201 Introduction to Hospitality Management	None
HOS202 Hospitality Operation Management	None
HOS203 Contemporary Accommodation Management	None
HOS204 Food and Beverage Management	None
HOS301 Hospitality Marketing	MKT100 Principles of Marketing
HOS302 Managing Customer Experience and Ethical Practice	None
HOS303 Global Trends in Hospitality	None
HOS304 Entrepreneurship and Business Venturing	MGT100 Principles of Management MKT100 Principles of Marketing
BSE201 Corporate Governance, Ethics and Professionalism	MGT100 Principles of Management LAW100 Business Law
BUS301 Business Capstone	This unit can only be undertaken by the students in the final year of the studies or after having completed at least two third of the course credits.



Student Important Dates

[Click](#) to access key dates that support your study journey.

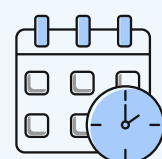
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BACHELOR OF BUSINESS

HUMAN SERVICES MANAGEMENT MAJOR

The *Bachelor of Business with Human Services Management major* is designed to provide graduates with a comprehensive and broad theoretical base of knowledge of human service practice principles and skills preparing them to manage human service delivery to diverse clientele across a variety of welfare settings in private, government and non-government organisations.

Due to the diversity of roles and settings in the human services area, the *SCI Bachelor of Business with Human Services Management major* will prepare graduates for a range of career opportunities. Graduates will be flexible in the translation and application of knowledge and skills to diverse settings. This major will draw on a wide range of perspectives and approaches to provide students with a solid foundation to work in co-ordination, management and leadership roles in community development, human service delivery and welfare organisations within Australia and globally such as age care, disability, childcare, local and global welfare organisations, government departments, charities and other non-government agencies.



Intakes

February / July / December




Campus Locations

Level 2, 1-3 Fitzwilliam Street, PARRAMATTA NSW 2150
Level 6, 31-39 Macquarie Street, PARRAMATTA NSW 2150

Duration	<ul style="list-style-type: none"> • Full Time (Standard) – 3 years over 6 semesters • Part-time mode (only applicable to domestic student)
Mode of Delivery	Face-to-face
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Contact Hours Per Unit	<ul style="list-style-type: none"> • No work-based training involved • 2 hours lecture + 2 hours tutorial + 6 hours independent study = 10 hours workload per unit • 6-weeks delivery + 1-week semester break + 6-weeks delivery + 1-week study break + 2-weeks exam period
Course Progress and Attendance	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>
Fees and Charges	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>

111606B

BACHELOR OF BUSINESS HUMAN SERVICES MANAGEMENT MAJOR

 **Student Important Dates**
Click to access key dates that support your study journey.

Proposed Unit Sequence

	COM100 Business Communication	ACCI00 Accounting for Business	ECO100 Business Economics	ITBI00 Information Technology in Business	MKT100 Principles of Marketing	MGT100 Principles of Management	LAW100 Business Law	BUS100 Business Statistics
Year 1								
Year 2		Elective		Elective		Elective		
Year 3			Elective	Elective				

Students are required to complete all of the units listed below to fulfil the requirements of Bachelor of Business with Accounting major.

Unit Name	Prerequisites Unit/ Corequisites Unit
HRM201 Human Resources Management	MGT100 Principles of Management
HSM201 Communications and Human Services	None
HSM202 Psychology in the Workplace	None
HSM203 Understanding Human Diversity and Adversity	None
HSM204 Foundation of Social Policy	None
HSM301 Contemporary Human Service Management	None
HSM302 Leadership in Human Service Practice	None
HSM303 Ethics and Intervention	None
HSM304 Change Management in Human Service	None
HSM305 Indigenous Cultures and Human Service	MGT100 Principal Management LAW100 Business Law
BUS301 Business Capstone	This unit can only be undertaken by the students in the final year of the studies or after having completed at least two third of the course credits.

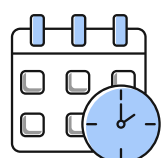
111606B

BACHELOR OF BUSINESS

INFORMATION SYSTEMS MAJOR

Bachelor of Business with Information Systems major is designed to give learners knowledge leveraging the strengths of Information Systems and Business. This major is aimed at providing students with cognitive and technical skills to create and manage cohesive business solutions for diverse organisations and enables them to analyse and facilitate strategic and operational activities in organisations. Through this major, students have the opportunity to develop fundamental expertise in core business concepts problem-solving, communication and teamwork, allowing them to contribute to an organisation's overall goals in information systems.

Bachelor of Business with Information Systems major offers the learning experiences required for graduates to apply skills and knowledge to enhance the efficiency and effectiveness of business information systems in a range of organisational and business environments.



Intakes

February / July / December



Campus Locations

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Admission Requirements	<p>Learn More</p> <p>Find the information domestic, international, mature-age, and alternative-entry applicants.</p>
Course Structure	<ul style="list-style-type: none"> • 24 units; 10 credit points(cps) per unit • 240 credit points to complete the <i>Bachelor of Business</i> course • 8 first-year common core units • 10 - 11 specialisation/major units • 5 - 6 elective units
Contact Hours Per Unit	<ul style="list-style-type: none"> • No work-based training involved • 2 hours lecture + 2 hours tutorial + 6 hours independent study = 10 hours workload per unit • 6-weeks delivery + 1-week semester break + 6-weeks delivery + 1-week study break + 2-weeks exam period
Course Progress and Attendance	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>
Fees and Charges	<p>Learn More</p> <p>Find the information you need to support your success at SCI.</p>

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BACHELOR OF BUSINESS INFORMATION SYSTEMS MAJOR

Proposed Unit Sequence

	COM100 Business Communication	ACCI00 Accounting for Business	ECO100 Business Economics	ITBI00 Information Technology in Business	MKT100 Principles of Marketing	MGT100 Principles of Management	LAWI00 Business Law	BUSI00 Business Statistics
Year 1								
Year 2		Elective		Elective			Elective	
Year 3			Elective	Elective				Elective

Students are required to complete all of the units listed below to fulfil the requirements of Bachelor of Business with Accounting major.

Unit Name	Prerequisites Unit/ Corequisites Unit
BIS201 Communications and Networks	None
BIS202 Programming Concepts	None
BIS203 System Analysis and Design	ITBI00 Information Technology in Business
BIS204 Database Management Systems	None
BIS301 Information and Communication Security	BIS201 Communications and Networks
BIS302 Web Application Development	BIS201 Communications and Networks
BIS303 E-business Solutions	BIS302 Web Application Development
BIS304 Information System Project	BIS201 Communications and Networks BIS203 System Analysis and Design BIS204 Database Management Systems BIS302 Web Application Development BIS303 E-business Solutions
BSE201 Corporate Governance, Ethics and Professionalism	MGT100 Principles of Management LAWI00 Business Law
BUS301 Business Capstone	This unit can only be undertaken by the students in the final year of the studies or after having completed at least two third of the course credits.
BIS201 Communications and Networks	None



Student Important Dates

[Click](#) to access key dates that support your study journey.

COURSE ACCREDITATION

SCI recognises the significance of professional accreditation of its courses. SCI has benchmarked its courses against the accreditation standards and requirements of comparable institutions. *Bachelor of Business with Accounting major* is professionally accredited by CPA Australia and Chartered Accountants Australia and New Zealand (CA ANZ), subject to completion of the required accredited units and any additional requirements specified by the relevant professional body. The development of the *Bachelor of Business with Information Systems major* has been guided by the established guidelines set by the Australian Computer Society (ACS), *Bachelor of Business with Hospitality Management major* has been guided by the established guidelines set by CAUTHE, and *Bachelor of Business with Human Services Management major* has been guided by the established guidelines set by accrediting body/bodies.





POSTGRADUATE COURSES

SCI currently offers the following postgraduate courses:

Award Name	Abbreviation
Graduate Diploma of Information and Communications Technology	GDICT
Master of Information and Communications Technology	MICT



POSTGRADUATE COURSES

Graduate Attributes

The graduates of Southern Cross Institute (SCI) will have the following attributes:

- 1 Apply ethical principles to professional decision-making to protect individual rights and human dignity and promote sustainable communities;
- 2 Apply advanced disciplinary knowledge to address complex social, intellectual and technical problems;
- 3 Critically analyse and evaluate professional practices, principles, strategies and impacts to enable continuous improvements in service;
- 4 Generate, adapt and communicate information appropriately to meet the needs of people from diverse cultural, social and economic backgrounds;
- 5 Work autonomously, reflectively and collaboratively in professional contexts to advance the needs and interests of stakeholders and community;
- 6 Use relevant technologies and tools within the structure of the coursework through course teaching modalities and field placements, to conduct quantitative and qualitative research and enhance professional practice.

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POSTGRADUATE COURSE

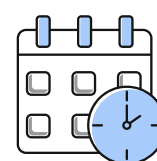
GRADUATE DIPLOMA OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (GDICT)

The SCI Graduate Diploma of Information & Communications Technology (GDICT) course aims to provide students with a specialised and comprehensive education in ICT, preparing them to excel in various IT-related entry level roles.

This course will serve as a pathway to the *Master of Information & Communications Technology (MICT)* course. Students who complete the GDICT can get credit while enrolling in the MICT course at SCI.

This pathway allows students to build upon their foundational understanding of ICT gained through the diploma and progress to a more advanced level of study and specialisation within the field.

Duration	<ul style="list-style-type: none"> • Full Time (Standard) – 1 years over 2 semesters • Part-time mode (only applicable to domestic student)
Mode of Delivery	Face-to-face
Admission Requirements	Learn More Find the information you need to support your success at SCI.
Course Structure	<ul style="list-style-type: none"> • 8 units; 20 credit points(cps) per unit • 160 credit points to complete the GDICT course
Contact Hours Per Unit	<ul style="list-style-type: none"> • No work-based training involved • 2 hours lecture + 2 hours tutorial + 8 hours independent study = 12 hours workload per unit
Course Progression and Attendance	Learn More Find the information you need to support your success at SCI.
Fees and Charges	Learn More Find the information you need to support your success at SCI.



Intakes

February / July / December



Campus Locations

Level 2, 1-3 Fitzwilliam Street, PARRAMATTA NSW 2150

Level 6, 31-39 Macquarie Street, PARRAMATTA NSW 2150

GRADUATE DIPLOMA OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (GDICT)

Course Aim and Rationale

The SCI *Graduate Diploma of Information and Communications Technology (GDICT)* course aims to provide students with a specialised and comprehensive education in ICT, preparing them to excel in various IT-related entry level roles. This course will serve as a pathway to the *Master of Information and Communications Technology (MICT)* course. Students who complete the GDICT can get credit while enrolling in the Master of Information and Communications Technology (MICT) course at SCI. This pathway allows students to build upon their foundational understanding of ICT gained through the diploma and progress to a more advanced level of study and specialisation within the field.

Industry Needs

The Graduate Diploma of Information and Communications Technology (GDICT) course at SCI is designed to align with the evolving needs of the ICT industry. In today's rapidly advancing technological landscape, there is a growing demand for highly skilled and adaptable ICT professionals who can navigate the complexities of the digital world. [1]

The industry requires ICT specialists who possess advanced knowledge of cutting-edge technologies, data management, and ethical considerations. The proposed GDICT course aims to equip students with a comprehensive understanding of ICT principles and emerging technologies. Graduates of this course will possess essential technical skills, capable of designing and implementing IT solutions and managing data effectively. They will excel in clear communication, interdisciplinary collaboration, and ethical IT practices.

* [1] <https://www.statista.com/outlook/tmo/it-services/australia>

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GRADUATE DIPLOMA OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (GDICT)

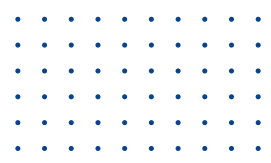
Proposed Unit Sequence

Year 1	Semester 1	ICT801 Information Systems and Strategy	ICT802 Communication and Networks	ICT803 Programming Concepts	ICT804 Database Design and Development
	Semester 2	ICT805 Cybersecurity	ICT806 Corporate Governance, Ethics and Professionalism	ICT807 Web Technologies	ICT808 System Analysis and Design



Student Important Dates

[Click](#) to access key dates that support your study journey.



To complete the GDICT, the student would need to complete all 8 units.
Students are required to complete all of the units listed below to fulfil the requirements of GDICT.

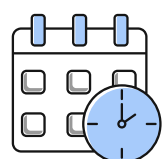
Unit Name	Prerequisites Unit/ Corequisites Unit
ICT801 Information Systems and Strategy	N/A
ICT802 Communication and Networks	N/A
ICT803 Programming Concepts	N/A
ICT804 Database Design and Development	ICT801 Information Systems and Strategy
ICT805 Cybersecurity	ICT801 Information Systems and Strategy ICT804 Database Design and Development
ICT806 Corporate Governance, Ethics and Professionalism	N/A
ICT807 Web Technologies	ICT801 Information Systems and Strategy ICT803 Programming Concepts
ICT808 System Analysis and Design	ICT804 Database Design and Development

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POSTGRADUATE COURSE

MASTER OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (MICT)

The *Master of Information and Communications Technology (MICT)* course at SCI stems from a deep understanding of the dynamic nature of the technological landscape and its significant impact on global societies. The course incorporates integration of leading-edge theory and technical knowledge laying the foundation for a prosperous career as an ICT professional not only in Australia but also on a global scale. It is meticulously designed to equip students for entry into the technology sector, where they will play a pivotal role in spearheading innovation and advancing the realms of information and communications technology as well as business. This unique approach ensures that students graduate with a well-rounded skill set, encompassing both deep theoretical knowledge and the ability to apply this knowledge in real-world scenarios.



Intakes

February / July / December



Campus Locations

Level 2, 1-3 Fitzwilliam Street, PARRAMATTA NSW 2150
Level 6, 31-39 Macquarie Street, PARRAMATTA NSW 2150

Duration	<ul style="list-style-type: none"> • Full Time (Standard) – 2 years over 4 semesters • Part-time mode (only applicable to domestic student)
Mode of Delivery	Face-to-face
Admission Requirements	Learn More Find the information you need to support your success at SCI.
Course Structure	<ul style="list-style-type: none"> • 16 units, 20 credit points per unit except for ICT Capstone Project, which is 40 credit points • 320 credit points to complete the course
Contact Hours Per Unit	<ul style="list-style-type: none"> • No work-based training involved • 2 hours lecture + 2 hours tutorial + 8 hours independent study = 12 hours workload per unit
Course Progression and Attendance	Learn More Find the information you need to support your success at SCI.
Fees and Charges	Learn More Find the information you need to support your success at SCI.

MASTER OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (MICT)

Course Aim

The SCI *Master of Information and Communications Technology (MICT)* course aims to provide students with cognitive and technical abilities essential for excelling in the dynamic and rapidly evolving field of information and communications technology. This will equip the students with skills to effectively communicate complex technical concepts in a clear manner, facilitating productive teamwork and enabling effective knowledge sharing. The MICT course will help students with the ability to make well-informed decisions, adapt swiftly to evolving technological landscapes, and uphold a strong sense of professional responsibility. The course will emphasise practical application, foster critical thinking, and promote effective problem-solving in order to equip students to excel in technology-related positions. Upon completion of the MICT course, graduates will be able to demonstrate the ability to work effectively with diverse teams, convey technical concepts, and uphold high ethical and professional standards in the industry.

Industry Needs

The *Master of Information and Communications Technology (MICT)* course at SCI is designed to cater to the industry needs of information and communications technology. As technology is changing rapidly and new roles continue to evolve, the information and communications technology sector is set for a promising future. Various industries recognise the importance of information and communications technology professionals in their operations, and with the rise in entrepreneurial initiatives and start-up ventures, the demand for expertise in information and communications technology will continue to rise.

There has been a strong overall growth in Australian technology workers which is expected to continue — it's forecast that there will be over 1.2 million technology workers in Australia by 2027*. This means that the field of information and communications technology (ICT) presents exceptional job prospects both presently and in the years ahead. As students progress in their careers and potentially pursue advanced studies, they will have the opportunity to expand their skills and knowledge, paving the way for higher-level or specialised roles. The MICT course is developed by industry professionals in line with the current business demands and aims to cultivate graduates equipped with the essential skills and expertise to harness the potential of existing technologies, capitalise on emerging technological opportunities, and assist organisations gain value from information and communications technology.

* <https://www.deloitte.com/au/en/services/economics/perspectives/australias-digital-pulse.html>

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MASTER OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (MICT)

	ICT801 Information Systems and Strategy	ICT802 Communication and Networks	ICT803 Programming Concepts	ICT804 Database Design and Development
Year 1	Semester 1	Semester 2	Semester 3	Semester 4
	ICT805 Cybersecurity	ICT806 Corporate Governance, Ethics and Professionalism	ICT807 Web Technologies	ICT808 System Analysis and Design
Year 2	ICT901 Business Intelligence	ICT902 Artificial Intelligence and Machine Learning	ICT903 Mobile Computing	ICT904 Information Technology Project Management
	ICT905 Cloud Computing	ICT906 Big Data	ICT907 ICT Capstone Project	—

To complete the MICT, the student would need to complete all 8 units.

Students are required to complete all of the units listed below to fulfil the requirements of MICT.



Student Important Dates

[Click](#) to access key dates that support your study journey.

Proposed Unit Sequence

Unit Name	Prerequisites Unit/ Corequisites Unit
ICT801 Information Systems and Strategy	N/A
ICT802 Communication and Networks	N/A
ICT803 Programming Concepts	N/A
ICT804 Database Design and Development	ICT801 Information Systems and Strategy
ICT805 Cybersecurity	ICT801 Information Systems and Strategy ICT804 Database Design and Development
ICT806 Corporate Governance, Ethics and Professionalism	N/A
ICT807 Web Technologies	ICT801 Information Systems and Strategy ICT803 Programming Concepts
ICT808 System Analysis and Design	ICT804 Database Design and Development
ICT901 Business Intelligence	ICT801 Information Systems and Strategy ICT803 Programming Concepts ICT804 Database Design and Development ICT808 System Analysis and Design
ICT902 Artificial Intelligence and Machine Learning	ICT801 Information Systems and Strategy ICT803 Programming Concepts ICT804 Database Design and Development
ICT903 Mobile Computing	ICT803 Programming Concepts ICT804 Database Design and Development ICT807 Web Technologies ICT808 System Analysis and Design
ICT904 Information Technology Project Management	ICT801 Information Systems and Strategy ICT808 System Analysis and Design
ICT905 Cloud Computing	ICT803 Programming Concepts ICT804 Database Design and Development ICT807 Web Technologies ICT808 System Analysis and Design
ICT906 Big Data	ICT806 Corporate Governance, Ethics and Professionalism ICT901 Business Intelligence
ICT907 ICT Capstone Project	ICT801 – Information Systems and Strategy ICT802 – Communications and Networks ICT804 – Database Design and Development ICT808 – System Analysis and Design ICT904 – Information Technology Project Management

SOUTHERN CROSS INSTITUTE STUDENT ASSOCIATION (SCISA)

The *Southern Cross Institute Student Association (SCISA)* is the recognised student representative body at SCI. SCISA supports student advocacy and representation and provides opportunities for students to participate in cultural, social, sporting and educational activities that contribute to student engagement and the student experience.

SCISA facilitates communication between students and the Institute, encourages student participation, and provides a formal channel for students to share their views and feedback, supporting the continuous improvement of the student experience.

All students are encouraged to participate in SCISA activities and become actively involved in the SCI community.





MESSAGES FROM SCISA REPRESENTATIVES

Meet some of the elected SCISA representatives who help foster an engaging and inclusive student community at SCI.



Ali Asjid

SCISA President

Bachelor of Business

with Hospitality Management major

“

Hey everyone! I'm truly honored and excited to serve as your newly elected *Southern Cross Institute Student Association (SCISA)* President. I look forward to representing our student community, bringing fresh ideas, and creating a more fun, engaging, and inclusive campus experience for everyone.

Together with the *Southern Cross Institute Student Association (SCISA)* team, I hope to organise exciting events, encourage student involvement, and make student life more memorable. Thank you for your trust and support — let's make this year amazing together!

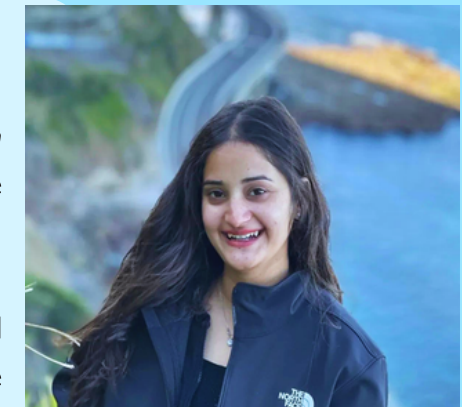
”

“

Hi amazing people! I'm currently pursuing my *Master of Information and Communications Technology* here at Southern Cross Institute (SCI). I'm excited and honoured to serve as your Vice President.

I look forward to supporting students, bringing positive energy, and helping make student life easier, more enjoyable, and more connected for everyone. Together, let's create a fun, supportive, and memorable experience at Southern Cross Institute (SCI)!

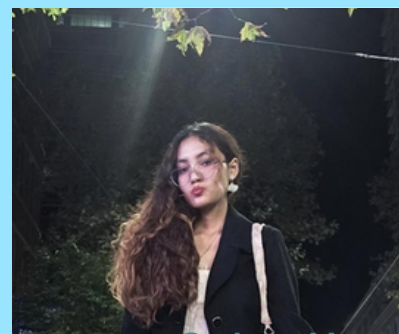
”



Gurpreet Kaur

SCI Vice President

Master of Information and
Communications Technology



Sushma Magar

SCISA Secretary

Bachelor of Business

with Information Systems major

“

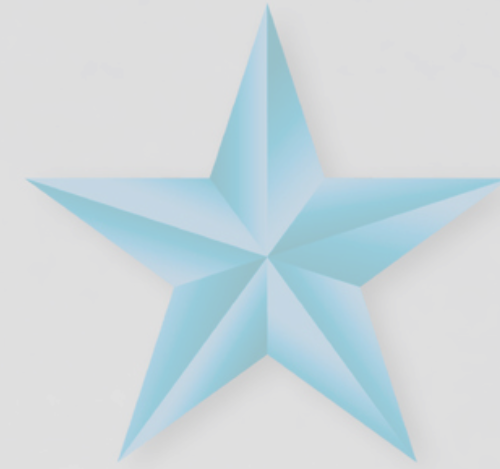
Hey everyone! I'm excited to serve as your Secretary. I'm passionate about keeping our student community connected, informed, and organised while making sure every student's voice is heard and valued.

I want to help create better communication, stronger teamwork, and a more positive student experience for everyone. Let's work together to make our journey at Southern Cross Institute (SCI) more fun, smooth, and unforgettable!

”



SOUTHERN CROSS
INSTITUTE



Your Path to SCI



SOUTHERN CROSS
INSTITUTE



ADMISSION REQUIREMENTS UNDERGRADUATE COURSES

ADMISSION REQUIREMENTS

DOMESTIC STUDENTS

Domestic applicants must be at least 18 years of age at the time of course commencement and meet at least one of the following academic entry criteria for admission to an undergraduate course:

- HSC/Year 12 certificate passed with a minimum ATAR of 65;
- Satisfactory completion of an authorised Tertiary Preparation Program, Tertiary Orientation Program, or a Foundation Year Program through an accredited higher education institution provided at:
 - Australian Universities;
 - TAFE Institutes;
 - Government approved Registered Training Organisations (RTOs).
- Satisfactory completion of one year of accredited full-time study in the associated discipline at Certificate IV or greater level at a licensed Australian supplier of tertiary education, as follows:
 - Certificate IV;
 - Diploma of Business;
 - Advanced Diploma;
 - Vocational Graduate Certificate;
 - Vocational Graduate Diploma;
 - Associate Degree;
 - Bachelors' Degree.



ADMISSION REQUIREMENTS

INTERNATIONAL STUDENTS

International applicants must be at least 18 years of age at the time of course commencement and meet at least one of the following academic entry criteria for the undergraduate course:

- HSC/Year 12 certificate or a minimum ATAR of 65 or equivalent or an international equivalent qualification recognised by the Australian Government *Department of Education's Country Education Profiles (CEP)* (formerly known as NOOSR/AEI-NOOSR);
- Satisfactory completion of an authorised Tertiary Preparation Program, Tertiary Orientation Program, or a Foundation Year Program through an accredited higher education institution provided at:
 - Australian Universities;
 - TAFE Institutes;
 - Government approved Registered Training Organisations (RTOs);
 - An approved foreign provider recognised by the Australian Government *Department of Education's Country Education Profiles (CEP)* (formerly known as NOOSR/AEI-NOOSR).
- Satisfactory completion of one year of accredited full-time study in the associated discipline at Certificate IV or greater level at a licensed Australian supplier of tertiary education, as follows:
 - Certificate IV;
 - Diploma of Business;
 - Advanced Diploma;
 - Vocational Graduate Certificate;
 - Vocational Graduate Diploma;
 - Associate Degree;
 - Bachelors' Degree.
- Satisfactory completion of one year of accredited full-time study in an associated discipline at Certificate IV or greater level at an accredited foreign education provider as recognised by the Australian Government *Department of Education's Country Education Profiles (CEP)* (formerly known as NOOSR/AEI-NOOSR);
- If English is not the first language of the applicant, they should satisfy the 'English Proficiency Requirements' given in the sections below;
- Once admission is approved, to the Institute, 'Genuine Student Requirement' (GSR) criteria as defined by the Australian Department of Home Affairs verification is undertaken;
- The Genuine Student Requirement (GSR) is a mandatory process for all international applicants, verifying the student's intention to study in Australia. The applicant must submit a completed GSR form, which will be assessed by SCI staff before a *Confirmation of Enrolment (CoE)* is issued. If the student fails to meet GSR criteria, the application will not be processed further;
- Satisfactory GSR and payment of required tuition fees leads to the issuance of *Confirmation of Enrolment (CoE)*;
- Students are to provide SCI with student visa proof to demonstrate that they have the right to study in Australia.

ADMISSION REQUIREMENTS

MATURE AGE STUDENTS

For mature age candidates who do not fulfil the academic entry criteria indicated above, the Institute offers the following alternative entry route:

- Applicants may apply as Mature Age candidates if they are 21 years of age or older and do not qualify for admission based solely on formal academic achievement;
- The Institute acknowledges that preparing for tertiary study is not achieved solely by formal academic certifications and that through wide-ranging experiences and casual or informal study, useful intellectual and skill development can be achieved. Based on the proof of accomplishment and their interest in and ability to work in the wide sector of their selected area of further study, the case of each applicant is assessed for admission based on their merits;
- An applicant must be 21 years of age or older by 1 January (for admission in February) or by 1 June (for entry in July) in the year of commencement of their suggested course to be regarded in the Mature Age Admission category;
- An application for admission in this category is assessed based on an evaluation of the work experience, intellectual capacity and personal skills and attributes. The candidates should guarantee that their application contains the following (if applicable) information:
 - details of formal education including level reached, state/country, year, units and results;
 - details of other study, training or development courses attempted or completed since leaving school;
 - work experience;
 - details and proof of membership and affiliations with recognised professional and semi-professional bodies;
 - two professional referee reports.
- Mature age applicants may be assessed for specialised requirements, such as mathematical ability, as deemed necessary by the Dean or the nominee;
- The Dean or the nominee reserves the right to evaluate evidence provided by the applicant or conduct suitable assessments to ensure compatibility with the chosen course of study;
- The Dean or the nominee ensures that the candidates' work experience is sufficient to enable them to enter the course. This involves an interview, along with a portfolio submission that will be assessed by the Dean or the nominee. The portfolio needs to include:
 - a recent resume demonstrating 3-5 years of professional experience (paid or voluntary) in an area directly related to the chosen course;
 - a 500-word personal statement outlining the motivation commitment and ability to pursue studies within the chosen course; and
 - a minimum of two references related to the candidate's professional experience.
- The Dean or the nominee is responsible for making all decisions for mature age admission;
- The Dean or the nominee reports to the Academic Board on, approved Mature Aged applicants, their qualification and experience on the basis of which SCI admission decision has been made.



ALTERNATIVE ADMISSION ARRANGEMENTS

- The Institute considers inclusivity, equity and access as important factors relevant to admission decision and provide alternative admission provisions for entry. In accordance with this principle, the Academic Board of the Institute may approve provisions for admissions for reasons such as:
 - Encouraging and helping students from Aboriginal and Torres Strait Islander backgrounds to enrol in the SCI study course; or
 - Providing access to the disadvantaged educationally or socially;
 - Providing support for students with special needs or a disability;
 - Addressing the under-representation of designated subgroups including, but not limited to, students with cultural or linguistic diversity.
- The Institute monitors academic progress and provides adequate support to students admitted under any conditions based on equity and access.





SOUTHERN CROSS
INSTITUTE



ADMISSION REQUIREMENTS POSTGRADUATE COURSES

ADMISSION REQUIREMENTS

GDICT AND MICT

Graduate Diploma of Information and Communications Technology (GDICT)	Master of Information and Communications Technology (MICT)
Successful completion of a relevant bachelor (AQF Level 7) degree or equivalent; or	Successful completion of a bachelor's degree from an Australian higher education institution or overseas equivalent.
Successful completion of a Graduate Certificate (or equivalent) in similar discipline from an Australian higher education institution or overseas equivalent.	Successful completion of a Graduate Certificate or Graduate Diploma from an Australian institution or overseas equivalent.
Equivalent prior learning including at least five years relevant professional experience that demonstrates potential to pursue graduate course.	Successful completion of an approved Graduate Qualifying Program from an Australian higher education institution or overseas equivalent.
	<p>In addition to the above, students enrolling into <i>Master Information and Communications Technology</i>, require a bachelor's degree from an Australian higher education institution or overseas equivalent in a discipline containing mathematics up to year two level.*</p> <p>(*) A discipline containing "<i>mathematics up to year two level</i>" would mean that applicants need to have an appropriate background in one of the following areas:</p> <ul style="list-style-type: none"> • Discrete Mathematics; Linear Algebra; Engineering Mathematics; Calculus; Statistics; Probability; Actuarial Math; Numerical Methods; Vector Algebra

ENGLISH LANGUAGE REQUIREMENTS

To ensure that all students are able to engage in their studies effectively and participate in practice-based learning where necessary, all applicants must fulfil the following criteria in relation to the overall entry criteria for admission to a course:

- If English is the first language of the applicant, applicants need to have citizenship or permanent long-term residency (minimum ten years) and completed secondary or higher education (tertiary) studies in an English-speaking country recognised by SCI. Those countries are: American Samoa, Fiji, Jamaica, New Zealand, Solomon Islands, UK, Australia, Ghana, Kenya, Nigeria, South Africa, USA, Botswana, Guyana, Lesotho, Papua New Guinea, Tonga, Zambia, Canada (excluding Quebec), Ireland, Liberia, Singapore, Trinidad and Tobago, Zimbabwe;
- To verify applicants' English language competency for admission, SCI requires all applicants to provide proof of citizenship/residency and/or completed secondary or higher education (tertiary) studies in an English-speaking country recognised by SCI;
- If English is not the first language of the applicant or the applicant has not completed secondary or tertiary education entirely in English, including all teaching, assessments, and examinations, the applicant must also fulfil one of the following requirements:
 - o an International English Language Testing System (IELTS) or equivalent. Please refer to the table below;
 - o successful completion of an approved English for Academic Purposes (EAP) course.

Note: Other tests of the English language may also be used to satisfy the English language requirements. The following table presents the equivalence of different tests and their acceptable scores for SCI admission.

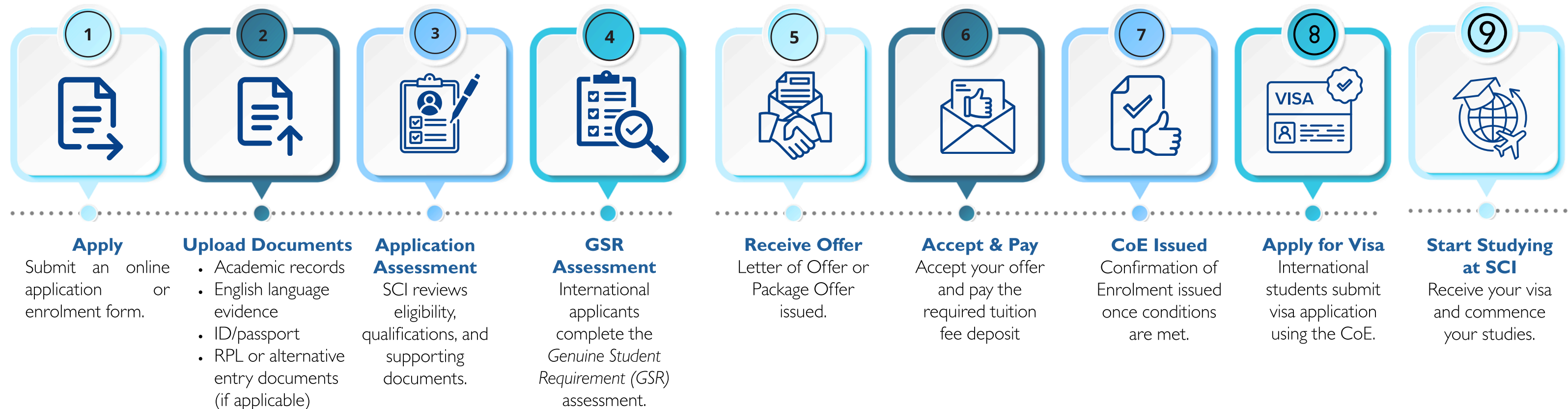
Test	Undergraduate Course	Graduate Courses in ICT
IELTS	6.0 (or better) (no component lower than 5.5)	6.5 with no band less than 6
Pearson (PTE Academic)	Minimum overall score of 50 with no band less than 42	58 with no score less than 50
Duolingo English Test*	Minimum overall score of 105 (or better)	Minimum overall score of 120 (or better)

*The conversion of IELTS scores into Duolingo English Test and TOEFL iBT is found at <https://englishtest.duolingo.com/scores>.

- The English language entry requirements of the Institute as specified in the *Admissions Policy and Procedure*, are set at a level that ensures that students are able to participate successfully in their studies with sufficient knowledge of the English language upon admission;
- All English language test scores must be less than two years old at the time of admission at the Institute. However, if the English language test scores are expired, the student may sit the English language test conducted by an accredited ELICOS provider and achieve required IELTS equivalent score;
- Student Support Manager assesses and verifies all documents submitted by the students to ensure consistency with relevant legislation and as per the entry requirement mentioned in this Policy.

HOW TO APPLY

YOUR PATHWAY TO STUDYING AT SCI IN 9 SIMPLE STEPS





ADVANCED STANDING AND RECOGNITION OF PRIOR LEARNING

SCI recognises prior learning through its *Advanced Standing Policy and Procedure*. Advanced standing may include credit transfer for formally completed units of study and *Recognition of Prior Learning (RPL)* based on informal, non-formal or experiential learning.

Applications for advanced standing are assessed in an open, fair and consistent manner and must be supported by appropriate documentation. Assessment considers the equivalence of learning outcomes, volume of learning, course content and assessment approaches.

Students seeking advanced standing must submit an *Advanced Standing Application Form* and supporting documentation in accordance with the *Advanced Standing Policy and Procedure*.

To receive an award from SCI, students must complete at least 50 per cent of the total credit point value of their course at SCI.

International students should be aware that approved advanced standing may reduce the duration of their course. Where advanced standing affects the length of a course, the *Confirmation of Enrolment (CoE)* will be amended to reflect the revised duration of study.

Students may appeal a decision made under the *Advanced Standing Policy and Procedure* in accordance with the Institute's grievance handling procedures outlined in the *Student Grievance Management Policy and Procedure*.

Further information is available in the *Advanced Standing Policy and Procedure* published on the SCI website.

INTERNATIONAL STUDENT TRANSFERS

SCI complies with the *Education Services for Overseas Students (ESOS) Act 2000* and the *National Code of Practice for Providers of Education and Training to Overseas Students 2018*.

SCI will not knowingly enrol an international student seeking to transfer from another registered provider before completing six months of their principal course of study, unless the student has obtained a valid *Letter of Release* from their current provider or an exception applies under the National Code.

Students seeking to transfer to SCI from another registered provider may be required to provide a valid *Letter of Release* and other supporting documentation in accordance with the *International Student Transfer Policy and Procedure*.

Further information is available in the *International Student Transfer Policy and Procedure* published on the SCI website.





Important Dates



IMPORTANT DATES UNDERGRADUATE COURSES

Semester 1, 2026	Dates
Orientation Day	Monday, 23 February 2026 and Friday, 27 February 2026
Start of Classes	Monday, 2 March 2026
Enrolments Close	Friday, 13 March 2026
Census Date	Friday, 27 March 2026
End of Study Period	Friday, 22 May 2026
Exam Preparation Week	Monday, 25 May 2026 – Saturday, 30 May 2026
Exam Week	Monday, 1 June 2026 – Saturday, 6 June 2026
Semester 2, 2026	Dates
Orientation Day	Monday, 29 June 2026 and Friday, 3 July 2026
Start of Classes	Monday, 6 July 2026
Enrolments Close	Friday, 17 July 2026
Census Date	Friday, 31 July 2026
End of Study Period	Friday, 25 September 2026
Exam Preparation Week	Monday, 28 September 2026 – Friday, 2 October 2026
Exam Week	Tuesday, 6 October 2026 – Friday, 9 October 2026
Summer Semester, 2026	Dates
Orientation Day	Thursday, 22 October 2026 and Friday, 23 October 2026
Start of Classes	Monday, 26 October 2026
Enrolments Close	Friday, 6 November 2026
Census Date	Friday, 20 November 2026
End of Study Period	Friday, 29 January 2027
Exam Week	Monday, 1 February 2027 – Friday, 5 February 2027



IMPORTANT DATES

GRADUATE DIPLOMA OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (GDICT)

Semester 1, 2026	Dates
Orientation Day	Monday, 23 February 2026 and Friday, 27 February 2026
Start of Classes	Monday, 2 March 2026
Enrolments Close	Friday, 13 March 2026
Census Date	Friday, 27 March 2026
End of Study Period	Friday, 22 May 2026
Exam Preparation Week	Monday, 25 May 2026 – Saturday, 30 May 2026
Exam Week	Monday, 1 June 2026 – Saturday, 6 June 2026
Semester 2, 2026	Dates
Orientation Day	Monday, 29 June 2026 and Friday, 3 July 2026
Start of Classes	Monday, 6 July 2026
Enrolments Close	Friday, 17 July 2026
Census Date	Friday, 31 July 2026
End of Study Period	Friday, 25 September 2026
Exam Preparation Week	Monday, 28 September 2026 – Friday, 2 October 2026
Exam Week	Tuesday, 6 October 2026 – Friday, 9 October 2026
Summer Semester, 2026	Dates
Orientation Day	Thursday, 22 October 2026 and Friday, 23 October 2026
Start of Classes	Monday, 26 October 2026
Enrolments Close	Friday, 6 November 2026
Census Date	Friday, 20 November 2026
End of Study Period	Friday, 29 January 2027
Exam Week	Monday, 1 February 2027 – Friday, 5 February 2027



IMPORTANT DATES MASTER OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (MICT)

Semester 1, 2026	Dates
Orientation Day	Monday, 23 February 2026 and Friday, 27 February 2026
Start of Classes	Monday, 2 March 2026
Enrolments Close	Friday, 13 March 2026
Census Date	Friday, 27 March 2026
End of Study Period	Friday, 22 May 2026
Exam Preparation Week	Monday, 25 May 2026 – Saturday, 30 May 2026
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Orientation Day	Monday, 29 June 2026 and Friday, 3 July 2026
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SOUTHERN CROSS
INSTITUTE



Learning Support Services

LEARNING SYSTEMS AND RESOURCES

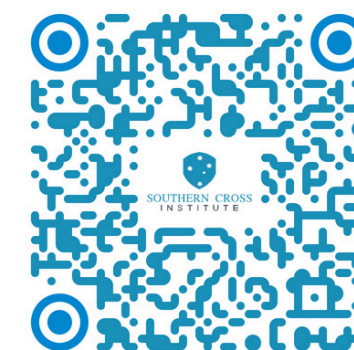
SCI provides students with access to learning resources and educational technologies that support teaching, learning and academic success.

Students have access to Moodle, SCI's learning management system, which provides access to learning materials, assessment information, course communications and academic resources.

Students also have access to library collections, electronic databases, learning resources and online research tools that support independent learning and academic development.

Learning resources and educational support services are provided in accordance with the *Learning and Teaching Plan*, *Library and Learning Support Services Plan* and *Student Support Policy*.

Further information regarding learning resources and support services is available through the SCI website and student learning platforms.



SCAN TO ACCESS THE
SCI ONLINE LIBRARY



LEARNING SUPPORT

Learning Support Sessions

SCI provides on-going and timely additional learning support to students through structured *Learning Support Sessions* to facilitate further development of learning skills and to improve English language proficiency. Students have access to *Learning Support Sessions* that are delivered during weekdays by the Library & Learning Support team. Students are encouraged to attend a maximum number of these workshops throughout the semester. The topics of the *Learning Support Sessions* are given below and are reviewed at the end of each semester. Based on the student and academic staff feedback, these topics are adjusted to suit the learning needs of SCI students.

Modules	Topics
Module 1	English language skills for academic success
Module 2	Study skills and exam preparation
Module 3	Formal and Professional writing
Module 4	Referencing
Module 5	Research with ProQuest
Module 6	Plagiarism (and how to avoid it)

Learning Support Sessions Timetable

Odd Weeks

	Tuesday	Wednesday	Thursday	Friday
8.30 am - 9:00 am				By appointment only
1:00 pm - 1:30 pm	Formal and professional writing	What is plagiarism (and how to avoid it?)	Referencing	

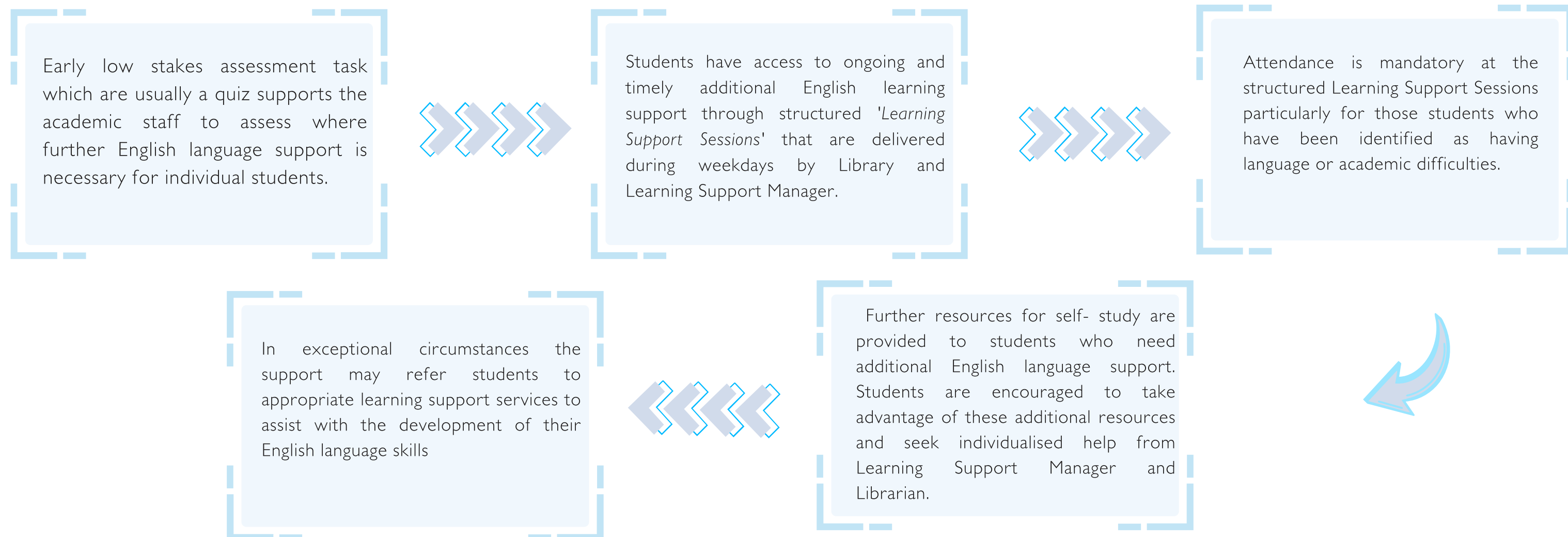
Even Weeks

	Tuesday	Wednesday	Thursday	Friday
8.30 am - 9:00 am	English language skills for academic success			By appointment only
1:00 pm - 1:30 pm		Research with ProQuest	Study skills and exam preparation	

ADDITIONAL ENGLISH LANGUAGE SUPPORT

FLOW CHART

In addition to scheduled *Learning Support Sessions*, students may access individual learning support consultations and additional English language support by appointment. Additional support may also be provided to students identified through academic monitoring and early intervention processes.





ACCESSING ADDITIONAL SUPPORT

SCI is committed to providing a structured, accessible and responsive student support framework that promotes student success, wellbeing and retention throughout the student lifecycle.

Students requiring additional academic support, learning support or English language support may access assistance through the *Learning Support Sessions*, individual consultations, and support arrangements available under the *Student Support Policy*, *English Language Policy*, *Academic Progression and Early Intervention Policy and Procedure*, and *Library and Learning Support Services Plan*.

Students identified through academic monitoring processes as requiring additional assistance may be provided with additional learning support and English language support in accordance with SCI policies and procedures.

Students experiencing personal circumstances that may affect their studies are encouraged to seek assistance from SCI so that appropriate support, information and referral options can be discussed in accordance with the *Student Support Policy*.

Students have access to grievance and complaints processes in accordance with the *Student Grievance Management Policy and Procedure* and may raise concerns relating to any aspect of their experience at SCI.

In the event of a critical incident or emergency, students should immediately contact Emergency Services on 000 and notify SCI as soon as practicable. Critical incidents are managed in accordance with the *Critical Incident and Emergency Management Policy and Procedure*.

KEY STUDENT SUPPORT CONTACT POINTS

Service	Phone	Email
Reception and General Enquiries	+61 2 9066 6902	reception@sci.edu.au
Admissions Enquiries	+61 2 9066 6902	admissions@sci.edu.au
Student Support Officer	+61 2 9066 6902	sso@sci.edu.au
Student Support Manager	+61 2 9066 6902	ssc@sci.edu.au
Student Counselling Support	+61 2 9066 6902	counselling@sci.edu.au
Library and Learning Support	+61 2 9423 3618	library@sci.edu.au
IT Support	+61 2 9423 3619	itsupport@sci.edu.au
Student Liaison Officer	+61 2 9066 6902 / +61 434 319 737	contact.admin@sci.edu.au
Emergency Services	000	N/A

Students seeking academic, personal or administrative assistance may contact the following SCI support services.

If you need assistance, advice or support during your studies, the Student Support Manager is available to assist. International students may contact the Student Support Manager by email at ssc@sci.edu.au or by telephone on +61 2 9066 6902.



SOUTHERN CROSS
INSTITUTE



Student Policies, Fees and Academic Requirements

DEFERRAL, SUSPENSION, AND CANCELLATION

Deferral

Students who wish to defer the commencement date of their course must advise the Institute in writing by completing the *Deferment, Suspension or Cancellation Form*. The form must be accompanied by appropriate supporting documentation demonstrating the compassionate or compelling circumstances for deferment.

International students may apply to defer their studies if they are unable to commence their course on the scheduled commencement date where compassionate or compelling circumstances are demonstrated.

SCI will assess the deferment application and advise the student in writing of the decision within five (5) working days if the request demonstrates compassionate or compelling circumstances.

Leave of Absence (Suspension)

Students may apply for a leave of absence (suspension) if they are unable to attend their course for a specified period under compassionate or compelling circumstances.

Students who wish to apply for leave of absence (suspension) must advise the Institute in writing by completing the *Deferment, Suspension or Cancellation Form*. The form must be accompanied by appropriate supporting documentation demonstrating the compassionate or compelling circumstances.

SCI will assess the application and advise the student in writing within five (5) working days where the request demonstrates compassionate and compelling circumstances.

Refunds

The Institute will process any applicable refunds in accordance with the Institute's *Refund Policy*.

Institution-initiated Suspension of Study or Cancellation of Enrolment

The Institution reserves the right to suspend or cancel a student's enrolment for reasons, including but not limited to academic and non-academic misconduct, non-payment of fees, failure to maintain satisfactory course progress and breach of academic integrity, in accordance with relevant institutional policies and regulatory requirements. For further details, please refer to the *Deferral, Suspension and Cancellation Policy and Procedure*.

Compassionate and Compelling Circumstances

Compassionate or compelling circumstances are generally those that are beyond the control of the student and which are likely to have an impact upon the student's course progress or wellbeing. Each case will be assessed on its individual merits based on supporting evidence. Those circumstances could include, but are not limited to:

- serious illness or injury, where a medical certificate states that the student is unable to attend classes;
- death or illness of close family members such as parents or grandparents (where possible, appropriate supporting documentation such as a medical or death certificate should be provided);
- natural disaster in the student's home country requiring emergency travel, which has impacted or is likely to impact the student's studies;
- a traumatic experience which has impacted on the student, including involvement in, or witnessing of, a serious accident, or witnessing or being the victim of a serious crime (supported by appropriate documentation such as police or psychologist reports);
- where the Institute is unable to offer a pre-requisite unit;
- inability to commence studies on the course commencement date due to delay in receiving a student visa.

INTERNATIONAL STUDENT VISA AND APPEALS INFORMATION

Approved deferments and suspensions may be reported through the *Provider Registration and International Student Management System (PRISMS)*, through which the *Department of Home Affairs* is notified.

Changes to enrolment, including suspension of studies, may have implications for a student's visa status. Students are advised to seek guidance from the *Department of Home Affairs* or a registered migration agent regarding any potential impact on their student visa.

Where SCI issues a notice of intention to suspend or cancel an international student's enrolment, the student will be notified in writing of the reasons for the decision and their right to appeal. The student has twenty (20) working days to access the Institute's internal appeals process in accordance with the *Student Grievance Management Policy and Procedure*.

If the student chooses to access the Institute's appeals process, the student's enrolment will be maintained until the completion of the complaint and appeal process. For international students, SCI will not finalise the suspension or cancellation of enrolment, or report any change to the student's enrolment status through PRISMS, until the appeals process has been completed, except where the student's health or wellbeing, or the wellbeing of others, is likely to be at risk.

Deferral, suspension and cancellation arrangements are managed in accordance with the *Deferral, Suspension and Cancellation Policy and Procedure*. Further information is available on the SCI website.



STUDENT GRIEVANCES AND APPEALS

SCI is committed to the fair and timely resolution of student grievances, complaints and appeals.

Current and prospective students have access to mechanisms that are capable of resolving grievances about any aspect of their experience with SCI, its agents or related parties.

Formal complaints and appeals against academic and administrative decisions are managed in accordance with the *Student Grievance Management Policy and Procedure* and are applied consistently, fairly and without reprisal.

Students are informed in writing of the outcome of a complaint or appeal, the reasons for the decision, and any further avenues of appeal where they exist and where the student could benefit.

Further information is available in the *Student Grievance Management Policy and Procedure* published on the SCI website.





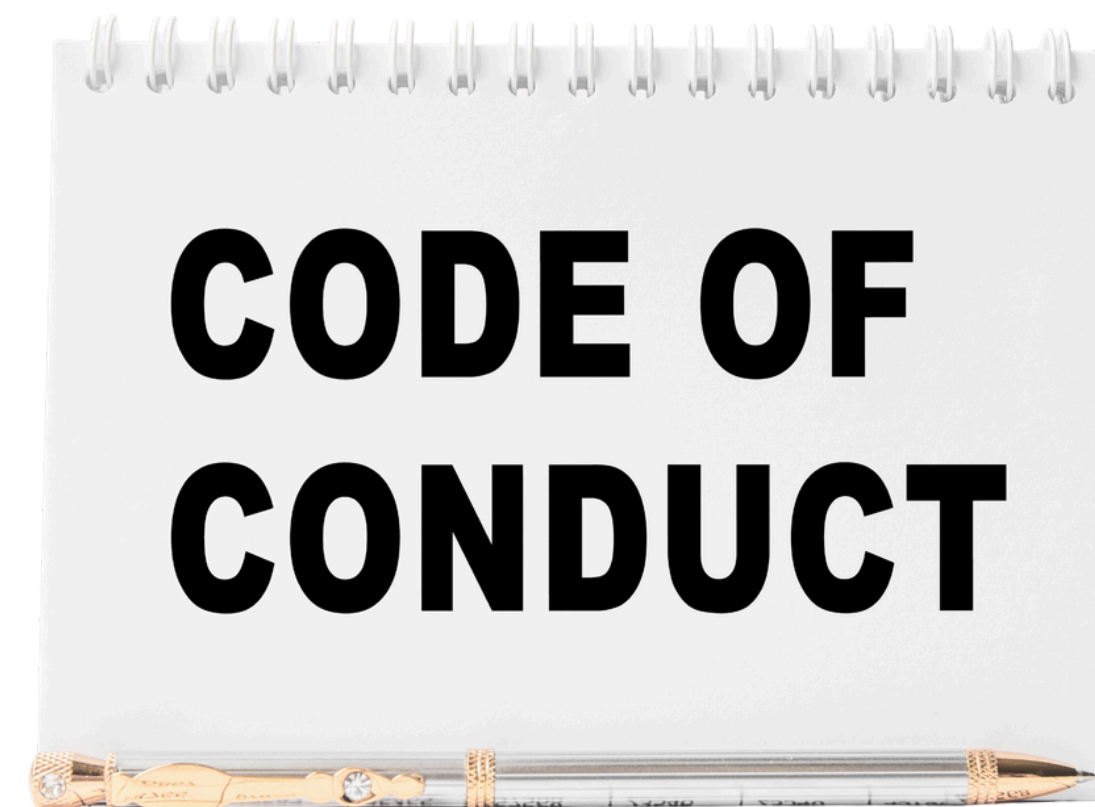
STUDENT CODE OF CONDUCT

SCI is committed to providing a safe and healthy environment for work and study and to promoting student wellbeing and safety.

The *Student Code of Conduct* sets out the responsibilities of students, expectations regarding student behaviour, requirements for compliance with Institute policies and procedures, and processes for addressing breaches of the Code.

The Student Code of Conduct applies to all students and should be read in conjunction with the *Academic Integrity Policy and Procedure*, *Student Grievance Management Policy and Procedure*, *Work Health and Safety Policy*, *Sexual Harassment and Assault Policy and Procedure*, and other relevant SCI policies and procedures.

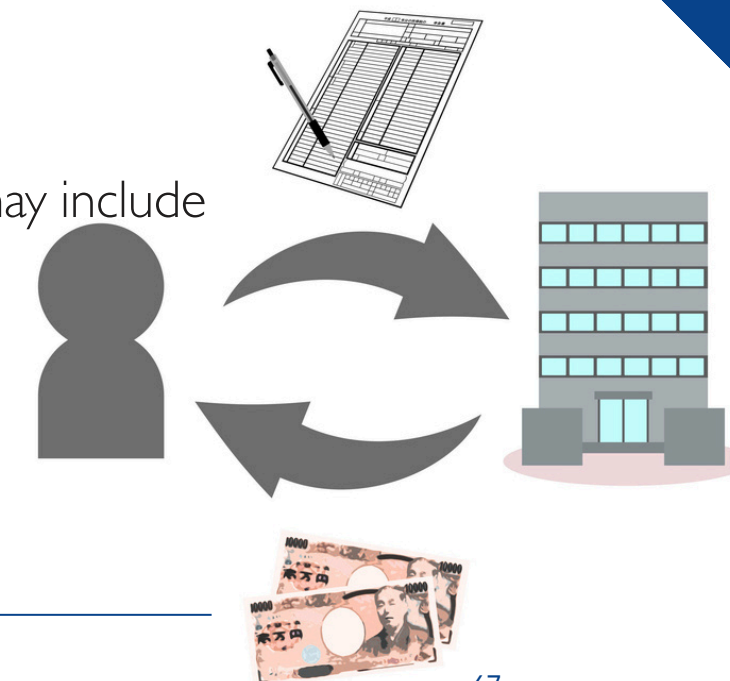
Further information is available in the *Student Code of Conduct* published on the SCI website.



REFUND APPLICATION PROCESS

The following process is followed to assess refund applications:

- Students must complete the Institute's *Refund Application Form* and attach all required documents;
- Students who are seeking a refund must ensure that all sections of the Refund Application Form are completed before submission, and they must attach all required documentation. Contact details must be provided, including a phone number and valid email address;
- Fees associated with the issuance of a *Confirmation of Enrolment (CoE)* are subject to the refund conditions outlined in the *Refund Policy* and applicable legislation. No refund applies after the Census Date except where required under applicable legislation or in cases of visa refusal (excluding fraud);
- The completed *Refund Application Form* together with all required supporting documents must be submitted to the Student Support team. Applications may be submitted in person, via email to sso@sci.edu.au or through the online form available on the Institute website;
- Applications for refund should be made within ten (10) working days of the date the student withdraws or becomes eligible for a refund under this Policy. The Institute may consider applications submitted outside this timeframe on a case-by-case basis where reasonable grounds are demonstrated.
- Students are notified of the outcome of their refund application within ten (10) working days of application submission;
- The Institute assesses the refund application in accordance with this Policy;
- Supporting evidence is required when a refund is requested due to compassionate or compelling circumstances. Supporting evidence may include but is not limited to:
 - o medical certificate(s);
 - o psychologist report;
 - o death certificate of a close family member.



REFUNDABLE FEES

Students receive the refund of tuition fees as outlined in the table. The enrolment fee (\$250) is non-refundable in all instances.

For further information, please refer to the *Refund Policy*.



Refund Request Reason	Percentage of Tuition Fees Refundable
Refusal of student's application for an international student visa	100% of paid tuition fee is refundable In case the visa refusal is due to fraudulent or misleading documentation, no tuition fees will be refunded
When a student cancels their enrolment in a course after commencement date	No refund of tuition fees
In the event the student withdraws from a course on or after commencement date	No refund of tuition fees
In the event of an international student's visa is cancelled after census date	Student is not eligible for a refund, other than as required under applicable laws
When SCI cancels the enrolment of a student because the student found to have used fraudulent documentation for admission	No refund of tuition fees
If the student visa is granted on SCI Confirmation of Enrolment ("eCOE"); or	No refund is given except when there are compassionate or compelling circumstances as outlined in this Policy
If the student admission is part of a packaged eCOE with another provider; or	
If at the time of admission/enrolment at SCI, the student has an existing student visa from another provider and that student visa is transferred to SCI eCOE; or	
If an onshore international student has taken future eCOE from SCI while studying with another provider.	

TUITION PROTECTION SERVICE (TPS)

The *Tuition Protection Service (TPS)* is an initiative of the Australian Government to assist international students. In the unlikely event that the Institute is unable to deliver a course in full and does not meet its default obligations, the Tuition Protection Service (TPS) assists in ensuring that international students are able to either:

- find an alternative course; or
- obtain refunds of their unspent tuition fees.

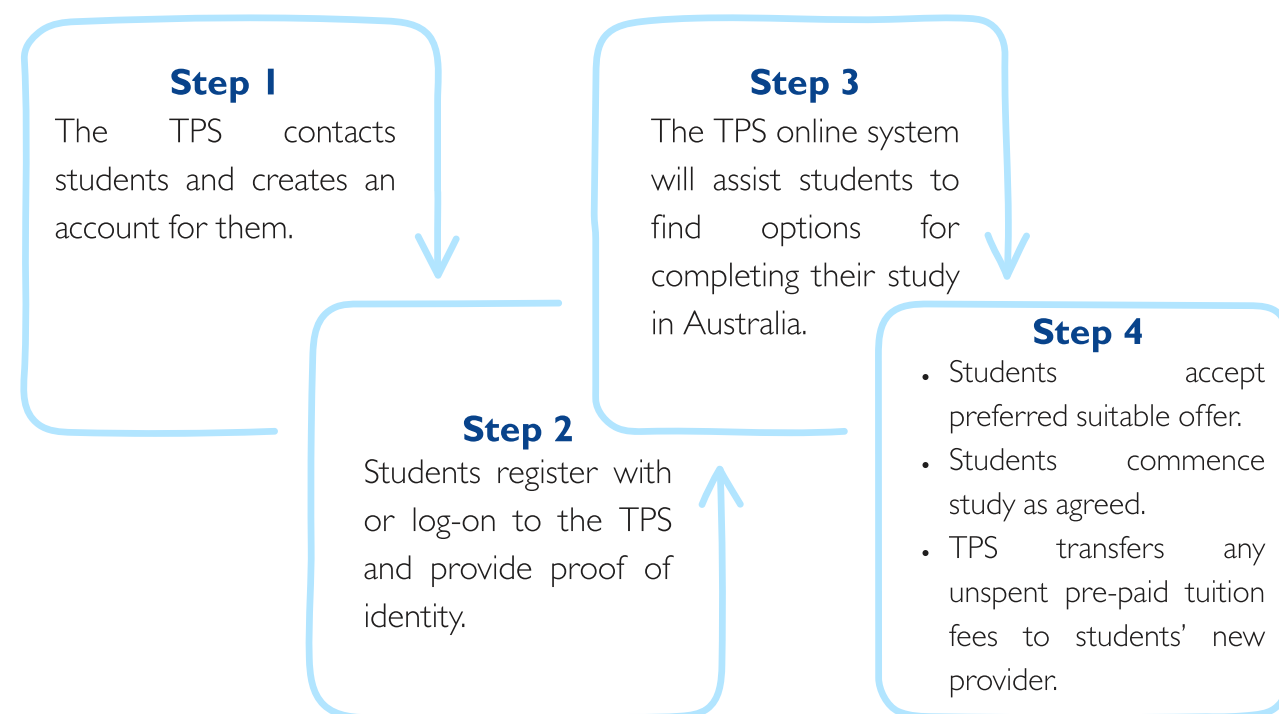
Students can contact the Tuition Protection Service (TPS) by using the contact details given below:

Email: administrator@a.tps.gov.au

Within Australia phone: 1300 980 434 Outside Australia phone: +61 1300 980 434

Website: <https://tps.gov.au/>

To obtain TPS assistance, students must undertake the following steps to either find an alternative course or to get a refund:



OR

If the Institute is unable to offer alternative course or offers, students may apply for a refund of any unspent pre-paid tuition fees they have paid to the Institute. These are any tuition fees that students have already paid for the course which they have not yet received. Any remaining unspent tuition fees are refunded to students.

Note: Ceasing study may affect students' visa. Students must contact Department of Home Affairs for assistance.

FEES AND CHARGES

Tuition Fee Structure

Undergraduate	Per Unit	Per Semester	Per Year	Total Cost
Domestic Students	\$1,950	\$7,800	\$15,600	\$46,800
International Students	\$2,250	\$9,000	\$18,000	\$54,000
Graduate Diploma	Per Unit	Per Semester	Per Year	Total Cost
Domestic Students	\$3,000	\$12,000	\$24,000	\$24,000
International Students	\$3,125	\$12,500	\$25,000	\$25,000
Masters	Per Unit	Per Semester	Per Year	Total Cost
Domestic Students	\$3,000	\$12,000	\$24,000	\$48,000
International Students	\$3,125	\$12,500	\$25,000	\$50,000

Schedule of Supplementary Fees

Reasons	Fees
Late Payment Fee	\$100 per Instalment
Re-issue of Student Card	\$20
Re-issue of Testamur/Certificate	\$50
Late Fee for the Late Return of Items on Loan from the Library	\$10
Re-issue of Academic Transcript	\$50
Re-issue of CoE after Cancellation	\$50
Credit Card Surcharge	2%
Graduation Ceremony - (e.g. Gown Hire)	\$25

Note: SCI fees are reviewed annually and may be subject to change. For further information on the payment of tuition fees, please refer to the *Letter of Offer and Written Agreement*.

COURSE PROGRESSION AND STUDENT ENGAGEMENT



Course Progression

SCI recognises the importance of maintaining satisfactory course progression as it indicates that a student is achieving the learning outcomes for each stage of their course and is on track to complete their course within allowed course duration.

All students are required to attain minimum academic standards in order to achieve satisfactory course progression.

The minimum academic standard is successfully completing 50% or more units enrolled in a study period.

Students do not meet minimum academic standards in a course if they:

- fail a particular unit of study more than once; or
- fail 50% or more of the units of study attempted in a term; or
- fail to enrol after an approved holiday break; or
- fail to maintain sufficient course progression to complete all award requirements within the maximum course duration or, for international students, within the *Confirmation of Enrolment (CoE)* timeframe.

Student Engagement and Monitoring

- SCI monitors student engagement to support early identification of students at risk of not meeting satisfactory course progress requirements.
- International students are required to maintain satisfactory course progression in accordance with visa requirements and are expected to actively engage with their studies, including participation in scheduled learning activities.
- Attendance is monitored and recorded by teaching and learning staff as one of several indicators of student engagement, supporting the early identification of students at risk of unsatisfactory course progression.
- Satisfactory course progress is determined in accordance with Section 5 of this Policy and the requirements of Standard 8 of the National Code of Practice for Providers of Education and Training to Overseas Students 2018.

For further information, please refer to the *Academic Progression and Early Intervention Policy and Procedure*.



SOUTHERN CROSS
INSTITUTE

Accommodation and Living in Sydney





ACCOMMODATION OPTIONS AND INDICATIVE COST

Accommodation Options	Apartments, shared accommodation and private rental accommodation are available throughout Parramatta and Sydney. Many international students arrange temporary accommodation before arriving in Australia and secure longer-term accommodation after they have settled into their studies.
Indicative Accommodation Costs (Per Week)	<p>Homestay: Up to \$510 per week (inclusive of meals and private bathroom)</p> <p>Shared Accommodation: Approximately \$185–\$400 per week (inclusive of bills)</p> <p>Student Accommodation: Costs vary depending on location and room type.</p> <p>Temporary Accommodation / Hostels: Private rooms from approximately AUD \$70 per night and dormitory rooms from approximately AUD \$30 per night per person.</p>

Note: Accommodation costs are indicative only and are subject to change. Students should conduct their own research and confirm current accommodation costs directly with accommodation providers.

Accommodation Support and Student Resources

Useful Accommodation Websites	<ul style="list-style-type: none"> • domain.com.au • realestate.com.au • flatmates.com.au • rent.com.au • gumtree.com.au
Useful Resources	<ul style="list-style-type: none"> • Fair Trading NSW • Residential Tenancies Act • Tenants' Union of New South Wales
Student Support	<p>Accommodation advice is available through the SCI Student Support team. Further information about accommodation options is available through Study NSW.</p>
General Safety and Awareness	<p>SCI is committed to supporting the health, safety and wellbeing of students, staff and visitors. Students are encouraged to familiarise themselves with safety information, support services and emergency procedures available through the Institute. For further information, please refer to the <i>SCI Student Handbook</i>.</p>
Important Information	<p>The <i>Education Services for Overseas Students Act 2000 (ESOS Act)</i> and the <i>National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018)</i> protect international students and regulate education providers in Australia.</p> <p>Students should ensure they have sufficient funds to cover tuition fees, accommodation, transport, health insurance and living expenses.</p>

CONTACT US

We welcome enquiries from prospective students, parents, education agents and industry partners. If you would like to learn more about studying at SCl, our courses, admission requirements, student support services or campus facilities, our Student Support team is here to help you make informed decisions about your future. Contact us using the details below.



+ 61 2 9066 6902



www.sci.edu.au



info@sci.edu.au



Level 2, 1-3 Fitzwilliam Street, PARRAMATTA NSW 2150

Level 6, 31-39 Macquarie Street, PARRAMATTA NSW 2150



SCAN TO VISIT THE
SCI WEBSITE